



युनाइटेड बैंक ऑफ इंडिया

United Bank of India

Bhubaneswar Regional Office

A/32, Kharavelanagar, Unit III, Bhubaneswar-751001

Date: 21.01.2020

NOTICE INVITING QUOTATION

Sealed Quotations in prescribed format are invited for **Consultancy service for comprehensive planning, designing and Implementation of Fire Protection system.**

For tender document and further details, please visit our official website at: www.unitedbankofindia.com. The tenders will be received up to 03:00 P.M on 15th Feb 2020 and opened thereafter at 04:00 P.M on the same day in the presence of all the bidders/ representatives.

Bank reserves the right to accept or reject the lowest or any tender at any stage of tendering process and annul the bidding process without assigning any reason thereof.

_____Sd_____

**Dy. General Manager
& Chief Regional Manager**



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Name of work: Consultancy service for comprehensive planning, designing and Implementation of Fire Protection system for United Bank of India Building, Malisahi, Bhubaneswar as per the observations report submitted by Director General Fire Services, Home Guards & Civil Defence, Odisha vide their letter No. C-186-2017/12477/FPW Dated 07.08.2018.

The intending agencies should submit application containing self attested copy of valid P. Tax, up-to-date acknowledgement of Income Tax Statement (FY-2018-19), PAN, valid Trade Licence, GST, Credential for similar nature of work during the last 3 (three) years prior to the date of issue of NIQ. The quotation will be received in the tender box kept in the office of the undersigned up to **03:00 P.M hrs on 15.02.2020** and will be opened on the **same day at 04:00 P.M hrs.** in presence of the intending quotationer who may remain present at the time of opening.

SCOPE OF WORK

1. Description of the Project:

The project shall comprise of implementation of Fire Protection Systems for United Bank of India Building, Malisahi, Bhubaneswar as per annexed Schedule of Work.

2. Scope of Work & Services

The scope of work of the Consultant for the previously mentioned project shall be as described below:

- a) Preparation of Design Basis Report
- b) Preparation of Scheme Drawings
- c) Preparation of detail engineering drawings for Fire Protection systems.
- d) Preparation of technical specifications for major materials.
- e) Preparation of list of approved make for materials.
- f) Preparation of bill of materials with budgeted cost.
- g) Final commissioning test check.

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3. Time Schedule

The Consultant shall complete the design engineering activities within 30 days from the date of issuance of the work order.

4. Fees & Terms of Payment

In consideration of the services to be rendered by the Consultant in this contract, the Consultant shall be paid by way of remuneration total fees of rate per sqm. Built up area basis including all taxes. The total fees are divided in three stages which are described as follows:

Part-A [For preparing BOQ]

On submission of design basis report, scheme drawings detail engineering drawing along with bill of materials, budgeted cost, technical specifications, etc.
– 50%

Part-B [On completion of 50% of the work]

During this visit, the quality of materials used and the progress of work as per the plan is to be ascertained – 25%

Part-C [Commissioning]

On completion of final commissioning – 25%

5. Deliverables:

The Consultant shall ensure that all the work plan relating to the Fire Protection System of buildings are in conformity with the existing laws, NBC norms sand relevant Indian and International Standards.

The number of sets of drawings and documents to be submitted by the Consultant to the authority without any charges shall be as follows:

- i) Design Basis Report & Scheme Drawings (3 sets)
- ii) Detail engineering drawings (3 sets)
- iii) Specification, Bill of Quantities, detailed estimates (3 sets)

6. Submission of Quotation.

Date & time limit for receipt of quotqtion: **15.02.2020 up-to 15.00 hours.**

The rate must include all taxes of State Government, Union Government (like P.T., IT. GST) and the cost of carriage and all other incidental charges.

The quotationers must quote the rate with his knowledge and belief after going through the item/items of the work.

The Bank, reserves the right to accept or reject any quotation without assigning any reason to any quotationer.

GENERAL TERMS AND CONDITION

1. The authority accepting the quotations reserves the right to reject the lowest quotation or any or all the quotations without assigning any reason whatsoever.
2. The accepted lowest quotationer shall have to execute agreement as per draft in Appendix-A within 3 (three) days from the date of issue of formal acceptance letter by the Bank. The bidder shall pay cost of non-judicial stamps and legal expenses, incidental thereto.
3. The accepted lowest quotationer shall have to deposit earnest money @ 2% of total amount at the time of agreement in the form of Bank Draft from any nationalized bank drawn in favour of "United Bank of India". No interest is payable by the Bank on the earnest money. Cost of tender documents will be as per Govt. rule. The earnest money will be refunded after successful completion of the work.
4. Rate against item of work must be written both in figure and in words in English inclusive of all Taxes and all sorts of incidental charges thereof, if any. Once the rate quoted and submitted that cannot be altered by any way.
5. Any sort of incomplete quotation, if found, will not be accepted.
6. The tender inviting authority reserves the right to terminate the contract for unsatisfactory work at any time at his sole discretion and no claim whatsoever for such termination of contract will be entertained.
6. Time of completion within 30 days (thirty) from the date of issue of Work order for submission of details drawing and design for Fire Protection system. No extra payment will be allowed for extended period.
7. There must not be any ambiguity for quoting rate. Any deletion/omission/addition must be duly signed by the quotationer. In absence of signature with date will be treated as cancelled.
8. The Quotationer must satisfy themselves by actual visit to the site, going through the building plan drawing and the area before quoting rate in the quotations.
9. Conditional quotation will not be accepted & no enhancement of rate is admissible.
10. All materials have to be arranged by the successful quotationer at his own cost.
11. The Bid shall remain valid for a period not less than 120 days from the last date of bid submission.

_____ Sd

**Dy. General Manager
& Chief Regional Manager**

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Format for offering the amount for
Consultancy service for comprehensive planning, designing and Implementation
of Fire Protection system for United Bank of India Building, Malisahi,
Bhubaneswar

Sl. No	Description of Building	Area in Sq m.	Rate per Sq. m.	Amount (in figure)
1.	United Bank of India Building, Bhubaneswar			

(Rupees.....
....) only

I do hereby agree to execute the above mentioned work as per direction of Engineer-in-Charge and also agree to abide by the Terms and Conditions of the Notice Inviting Quotation.

Name of agency:

Full mailing address of quotationer

Signature of quotationer:

Contact No.